



INTERNATIONAL
COMMERCIAL
CENTRE

422/426 Corner of Strand Road &
Botahtaung Pagoda Road Botahtaung
Township Yangon
Republic of the Union of Myanmar
Email: maintenance.icc@nexland.co
+95 1 8202058, +95 1 8202059
(Ext-331,323)
Fax: +95 1 8202071

REF : ICC /001
Date :

TENANT DELIVERY / SERVICE LIFT REQUEST

Company :		Address :		
Route of delivery:		Floor From:		Floor to:
Date of delivery:		Time From:		Time to:
No.	Item delivered	Size/Height	Quantity	Remarks
We agree to abide by the following terms and conditions : 1 . To deliver at the right time and park at the right place 2 . Not to cause any obstruction at the loading areas and keep the premises clean. 3. To pay for any damage caused to the building and/or property during delivery. 4. To remove the vehicle immediately after delivery is completed. 5. Service Lift booking must be submitted 2 at least days in advance of use. 6. For loading/unloading, kindly use Lift-3. Please refrain from using Lift-3 during the following times: 8:45 AM – 9:30 AM/12:00 PM – 1:00 PM/4:45 PM – 5:30 PM				
Authorized Representative			Building Management Office Representative	
Position:		Date:	Position:	Date: